

Margo Dean
School of Ballet

Student Performance Handbook

*Please read and save this book for your records-
Contains important schedules and information pertaining to
rehearsals and performance*

presenting students in

Spring Performance

Flamenco

Cinderella

Jazz

*Wm Edrington Scott Theatre
1300 Gendy St.*

*Saturday, May 12, 2018
6:30 pm*

Margo Dean
School of Ballet

2018 Performance Handbook

For over 60 years the Margo Dean School of Ballet has provided students with an exciting dance experience through its annual student performance.

The program offers our students a professionally directed performance that allows them to present to their families and friends the results of a year's hard work, dedication, and progress. All anticipate the performance, both young and old!

Dedication to performance commitments is the responsibility of both students and their parents. We've created this handbook in an effort to clarify what to expect in terms of commitment and responsibility to the annual performance, the school, and other students and parents.

A big part of the dance training process includes learning through rehearsals and performances. The experience helps build self-esteem, self-assurance, and contributes to a sense of confidence.

The Student Performance

Please make certain to read the important information contained within this handbook. It is our goal to make the performance experience organized and exciting for all involved. It's a team effort; students, parents, the teachers, and the directors all play an important role in the success of the performance.

Costume Distribution

Costumes cannot be distributed until **all outstanding balances for tuition and performance fees have been paid in full.** If you are uncertain as to the status of your account, please check with Susan or Courtney.

Shoes

Regular pink ballet shoes with elastic or pointe shoes unless otherwise stipulated as well as regulation pink tights are to be purchased as needed at **Winners All**, 6323 Camp Bowie Blvd., (817) 738-9255 or **The Dance Shop**, 2485 Forest Park Blvd., (817) 763-5523. There is no need to purchase new tights or shoes if your child's regulation tights and shoes are in good condition. Your child's name should be placed in all costumes, shoes, accessories, and tights to avoid loss and confusion.

Makeup

Make up should be put on at home prior to photo shoot, dress rehearsal, and performance. All female students should wear makeup for the performance : red lipstick (light red for children through age 9) and red for all others, blush, blue eye shadow and applied eyebrows. For the boys, a little blush works well with eye brows and natural lipstick when needed.

Hair

Hair should be done at home before both dress rehearsal and performance. All girls must wear uniform hairstyles. For girls, no bangs are allowed, and girls with short hair must pull hair away from their face and hair should be "slicked down". Most classes require hair to be put in a bun as pictured below. Hairspray or gel may be required to hold hair in place.



Theater Rehearsals

The performance is drawing near and ALL classes and rehearsals are important.

There will be one staging rehearsal in practice clothes and one dress rehearsal with hair, makeup, and costumes on stage at the Scott Theater at 1300 Gendy St., two blocks from the studio at the corner of Lancaster Ave and Montgomery, across the street from the McDonalds.

All students must enter the theater through the stage door on the north side of the building from Lancaster Ave. Students may not enter through the front doors of the theater.

The staging rehearsal is the first onstage rehearsal to be held and will be done without costumes or makeup utilizing props and scenery and will be on **Thursday, May 10**. The dress rehearsal is a rehearsal onstage with costumes, hair and make-up, scenery, and lighting and will be on **Friday, May 11**. Refer to the rehearsal schedule for specific times. This rehearsal allows the students to become familiar with the theater and to feel comfortable with their dance, their costumes, and with being onstage. Lighting, music cues, set changes and all other logistics for an organized and professional performance are rehearsed so that the students can make the best impression possible. Participation in both the staging and dress rehearsal is mandatory. All students must be present for rehearsals for the sake of the group and the performance.

We aim to run organized and on time rehearsals; your help with the process will help to guarantee a professional production. Please arrive at least 20 minutes prior to start of your group's rehearsal. **Students should put on make-up, tights, and do hair at home but put on their costumes in the theatre dressing room.**

Children will dress in dressing rooms backstage as assigned. Dressing room assignments will be posted on the doors.

Students may not wear their costumes to or from the theater.

After dressing the young children in the dressing room parents must sit with their children in the audience **for the rehearsals** until the children are called. **For the performance**, parents of young children will take their children to the dressing room, dress them, then leave them. Parents may then go into the audience and watch the performance.

After each group has finished performing the dancers will be taken back to the dressing rooms by the chaperones. Dancers will remain in the dressing rooms or in the backstage area with their class chaperone during dress rehearsal and the performance. Parents may pick them up after their act has finished after the dancers have changed back into their street clothes and take them to the audience to see the rest of the performance. *Please note that no costumes are allowed in the audience.*

Parking: Parking is in the main lot just east of the theater. Enter from Lancaster onto Gendy Street and head south. The Western Heritage Parking Garage that sits on Montgomery Street between Museum of Science and History and the FW Community Arts Center charges between \$3 and \$10 depending on how long you are parked.

Anyone who doesn't mind a small walk can take advantage of the free parking at UNT lot across Lancaster and Camp Bowie from the Scott Theater. Starting at 5 pm and all day Saturday they allow this privilege. Lot is just north of Camp Bowie and just south of Montgomery Street; enter on Clifton Street from Camp Bowie.

Theater Rules

No eating is allowed in the theater or dressing rooms. Water bottles only are allowed. It is recommended that the young students have a snack and go to the bathroom before arriving for the rehearsal or performance.

No gum, jewelry, earrings or watches or painted nails on stage. Dancers who wear glasses are requested whenever possible to perform without them.

It is important that we leave the dressing rooms and theatre clean and free of debris when we are finished.

Backstage

No family members or friends are allowed backstage or in the dressing rooms during the rehearsals or the performance with the exception of class chaperones who have been assigned to help with young children backstage and parents of young children who are dropping off and dressing their children or picking them up (see page 3). The same applies during intermission. There is a lot of backstage activity in a limited space, and dressing rooms are a private area. Please remind your family and guests to be respectful of these areas. Please, no men or boys in the girls' dressing rooms.

Those who wish to greet a performer after the performance or present flowers should do so in the lobby area.

Parents, please consider sending something for your child to do quietly while waiting in the dressing rooms. Suggested activities: magnetic games, sewing cards, quiet games. Any colors must be washable . No markers please.

Performance and Rehearsal Volunteers

All chaperones will receive an identification badge at the rehearsal, which should be worn in the theatre during their shift for dress rehearsal and performance.

Chaperones are needed for each class to supervise the young students, in which case they will be able to watch their children perform from backstage . One to two volunteer chaperones for each class are needed. Chaperones must assure that each child in their care is safe and accounted for and are responsible for making sure that each child is in the proper costume, wearing the proper accessories and shoes, and is backstage when called to the stage by the stage manager at the appropriate time. They are also responsible for seeing that all children return to their appointed dressing room after their performance and remain until a parent or guardian arrives.

Performance Photos

Class photos will be taken on Saturday, April 7 and Sunday, April 22 at the studio for the souvenir program. After each group photo shoot, students may choose to have solo portraits made in any or all of their costumes. Please refer to the photographer's note for details. There is no obligation to purchase photos or to have a solo shot taken. Please refer to the printed photo schedule and arrive fifteen minutes before your child's scheduled time. Neither parents nor personal cameras will be allowed during the studio photo shoot.

Video

There will be a professional video of the performance, which may be purchased. Order forms will be available in advance at the theatre from the videographer or contact info@adaytoremembervideo.com. No videos of any sort may be taken during performances. Parents desiring to take their own video may do so during the theater rehearsals only.

Ticket Policy

Tickets will be for sale at the studio. Each student will be given 2 complimentary tickets. The cost for additional tickets is \$10.00 per ticket. Everyone must have a ticket and present it for entry to the theater in order to have a seat. Children age 5 & up must have a ticket. Children age 4 and under may enter without a ticket as long as they sit in the lap of an adult. *Please note that the performance can sell out so everyone is advised to purchase the tickets they need in advance. If the performance does sell out in advance, anyone wanting to attend is welcomed to come to Friday night's dress rehearsal. There is also a possibility of adding a matinee performance at 2:00 pm only for Level I ballet and older plus Jazz and Flamenco classes if demand is great enough.*

Boutique

Special Occasions will be selling flowers and other gifts during the performances. Orders for flowers will be taken during the dress rehearsal Friday at the theater.

**** PLEASE NOTE: DURING PERFORMANCES PARENTS AND STUDENTS MAY GO INTO OR COME OUT OF THE AUDIENCE ONLY DURING A PAUSE OR INTERMISSION.**

PHOTOGRAPHS at the Studio in costume, hair and make up

Photos for the following groups will be taken at the studio on **Sunday, April 22**. Please note the groups that are scheduled and the times below. Individual photos for those interested will be taken during these times as well for those interested after the group shot is finished. These photos will also be used in our printed souvenir program.

Best efforts will be made to run according to scheduled times and scheduling is tight.

Important - each class should arrive fifteen minutes prior to their scheduled time so that they can be dressed and ready at their scheduled time.

Parents not allowed in the studio during photo sessions. No personal cameras allowed.

Photographs will be taken again this year by Kent Evans photography. Photos can be purchased online at kentevansphotography.com or by calling Debbie Evans at 817 881 4586. You will also be handed information for purchasing photos online.

Sunday, April 22

1:30 - 2:45:

Jazz Interemdiate (5)

Jazz Advanced (15) (group photos & fairies first)

Jazz Beginner (10)

2:45 - 3:30:

Advanced Fairies (6)

Level III = Ladies of the Court (7)

Stepfamily & McLain

3:30 - 4:00 - Flamenco I & II (11)

4:00 - 4:45:

Scotland - Monday 4:20 (8)

Entertainers - Friday 4:15 (9)

4:45-5:15 - Fairies Level II (9)

PREPARATION *(Please note-this is the same for dress rehearsal and the performances.)*

All students should have hair and make-up done **AT HOME**. They should wear tights so that all they have to do when they arrive is to put on their costumes. **If you need tights you may purchase them at Winners All**, 6323 Camp Bowie Blvd, 817 738 - 9255 or at **The Dance Shop**, 2485 Forest Park Blvd., 817923-0017.

Hair - Must be pulled back and in a bun with **NO bangs**. Use gel, hairspray and plenty of hairpins so it will stay in place.

Make-Up -Female students: red lipstick (light red for children through age 9) and red for all others, blush , blue eye shadow and applied eyebrows. Boys: a little blush works well , eye brows and natural lipstick when needed.

Shoes - Clean shoes and **make sure strings are trimmed and tucked in**.

Costumes - Put name on ALL parts of costume. Costumes must NOT be worn to or from the studio or theatre. As soon as your child is dressed, please go into the waiting room as it will be congested in the dressing room. *Do not* go into the area where pictures are being taken until your group is called. All girls should arrive dressed in their tights underneath their clothing.

Please note that costumes cannot be released until all outstanding balances have been taken care of

Saturday Rehearsals at the Studio

*it is important that all students attend all studio and theater rehearsals to which they are called so that everyone will be well prepared for the performance.
Please make every effort to be present.*

In order to know your specific rehearsal times you need to know which Acts your child is in. Please make note of the following:

Act I - Cinderella, Fairy Godmother, Stepsisters, Stepmother, Mice (Thursday 4:00), All Fairies Levels I, II, & Advanced

Act II - Ladies of the Court (Level III), Entertainers (Friday, 4:15), Prince, Cinderella, Stepmother, Stepsisters, Fairy Godmother, All Fairies Levels I, II, & Advanced

Act III - Scotland (Monday, 4:20) , Ireland (Tuesday, 4:00), Spain (Wednesday 4:10), Cinderella, Stepmother, Stepsisters, Prince, Fairy Godmother

April 14

10:00 - 11:30 - Advanced and Level IV class

Cinderella

11:45 - 12:45 - Acts I & TT with Cinderella, Prince , Advanced Fairies, Level I Fairies, & Level II Fairies, & Level III Ladies of the Court; other advanced dancer rehearsal tba

April 21

10:00 - 11:30 - Advanced and Level IV class

Cinderella - All students in all ballet classes

11:45 - 12:45 - Act I

12:45 - 1:30 - Act TT

1:30 - 2:15 - Act III

April 28

10:00 - 11:30 - Advanced and Level IV class

Cinderella - All students in all ballet classes

11:45 - 12:45 - Act I

12:45 - 1:30 - Act II

1:30 - 2:15 - Act TIT

May 5

10:00 - 11:30 - Advanced and Level IV class

Cinderella - All students in all ballet classes

11:45 - 12:45 -Act I

12:45 - 1:30 -ActII

1:30 - 2:15 - Act III

Rehearsals and Performances at Scott Theater

Performance handbooks: *Anyone needing electronic access to performance handbooks, an electronic copy is available online at margodeanballet.com.*

Thursday, May 10 - Staging rehearsal *in practice clothes; no hair or make-up*
All dancers arrive theater 20 minutes before their rehearsal begins. No classes at the studio this afternoon.

5:00 - 6:00 - Cinderella, Act I
6:00 - 7:15 - Cinderella, Acts II & III
7:15 - 8:00 - Jazz Levels I, II, III (Beginning, Intermediate, and Advanced)
8:00 - 8:30 - Flamenco

Friday, May 11 - Dress rehearsal

All dancers arrive in tights, make-up, hair done ½ hour before their rehearsal begins and put on costumes at the theatre. No classes at the studio this afternoon.

5:00 - 6:00 - Cinderella, Act I
6:00 - 7:15 - Cinderella, Acts II & III
7:15 - 8:00 - Jazz Levels III, II, & I
8:00 - 8:30 - Flamenco

Saturday, May 12 - Performance Day

4:30- 5:30 - Warm up on stage for all advanced & IV

6:30 - Performance

6:00 - *Cinderella Acts I, II, and Flamenco arrive theater. Young students arrive in tights, make-up, and with hair done.*
6:10 - *All Scottish, Irish, & Spanish arrive theater. These students will check in at the dressing room and then will be seated in the audience to watch the first part of the program.*
7:00 - *Jazz dancers not already present arrive theater.*

Performance order

Flamenco Levels I & II - 12-15 min
Pause
Cinderella Act I & II - 1 hour 5 min
Intermission
Cinderella Act III - 20 min
Jazz Level I
Jazz Level II
Jazz Level III

**Ballet Concerto 37th Annual
Outdoor
SUMMER DANCE CONCERT**

June 22 – 24

8:30 PM Friday and Saturday, 8:00 pm
Sunday

Heart of the Ranch at Clearfork

Admission Free

Reserved table seating available for purchase

www.balletconcerto.com

SUMMER PROGRAMS

Ballet Concerto

Summer Dance Workshop

For dancers ages 10 and up

Announcing Guest Master Teachers Tauna Hunter, chairperson at Mercyhurst College Dept of Dance, and Ruben Gerding, Assistant Professor of Dance at Southeast Missouri State

Faculty:

Guest master teachers Tauna Hunter (Mercyhurst College), Ruben Gerding (Southeast Missouri State) and Cathy Kiefer (San Diego Ballet) with resident faculty Liuba Paterson, Perla Montoya, Webster Dean, Rose Miller, Margarita Bruce, and Courtney Sebastian.

Choreography by Luis Montero, Ruben Gerding, & Elise Lavallee

June 4 - 22, Ages 10 - 18 - Classes in Intermediate and Advanced Ballet, Pointe, Variations, Flamenco, Jazz Dance, and Adult ballet

Children's Summer Ballet Camps

3 & 4 yrs, 10:00 a.m. - 11:30 a.m.

One Session July 9 - 13 (one week)

5 & 6 yrs, 1:00 p.m. - 3:00 p.m.

One Session June 25 - June 29 (one week)

7 - 12 yrs, 12:00 p.m. - 2:00 p.m.

July 9 - 20, Monday through Thursday (two weeks)

Students will have a daily ballet class, crafts, refreshments, and will learn about the beloved classical ballet,

Cinderella

www.margodeanballet.com

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FALL CLASSES BEGIN MONDAY, AUGUST 27.

Enroll early to reserve your child's place